

# Lee Township

Allegan County, Michigan

877 56<sup>th</sup> St, PO Box 427, Pullman, MI 49450 269-236-6485

## SPECIAL EVENT PERMIT APPLICATION

*Submission of Application must be made at least 90 days in advance of event.*

**Important Notice to Applicants:** This application must be completed in full and submitted to the Township Supervisor along with the **\$100.00 Permit Fee (check made out to Lee Twp)**. If an electrical inspection is needed, an additional electrical permit/fee will be required. If additional space is needed, number and attach additional sheets. Approval of this application is required before a Special Event Permit can be issued pursuant to the Lee Township Special Event Ordinance. The initiation of the construction or erection of a Special Event, including a building or structure to be part of such Special Event, prior to the issuance of a Special Event Permit, is a violation of the Lee Township Special Event Ordinance. The applicant is advised to thoroughly review the Lee Township Special Event Ordinance prior to completing this application.

### Part One: Applicant/Landowner/Sponsor/Property Information

1) Applicant: \_\_\_\_\_  
Name Street Address City/State/Zip Telephone

2) Landowner: \_\_\_\_\_  
(if different than applicant) Name Street Address City/State/Zip Telephone

3) Event Sponsor: \_\_\_\_\_  
(if different than applicant) Name Street Address City/State/Zip Telephone

4) **Contacts Information:** Contact information during the event including set-up and tear-down/clean-up:

\_\_\_\_\_  
Name Street Address City/State/Zip "24-7" Telephone #

5) **Applicant's Interest in Property:**  Owner  Lessee  Buy Option  Event Sponsor

6) **Event Property Address:** \_\_\_\_\_

7) **Property Acreage:** \_\_\_\_\_

8) **Property Tax #:** \_\_\_\_\_

9) **Existing Use of Property:** \_\_\_\_\_

10) **Legal Description** (attach sheet if necessary) \_\_\_\_\_

11) **Names, addresses, phone #s** of all other persons or entities having legal or equitable interest in the land not otherwise listed in (1) or (2):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### For TOWNSHIP USE Only

Application Number: \_\_\_\_\_  Approve  Approve with Conditions  Deny

Date Received: \_\_\_\_\_  
Conditions Noted:

Fee Paid (Check #) Date Received

Copy of Application Sent To For Review:

Other Notes:



**Lee Township**  
Allegan County, Michigan

**Special Event Permit Application**  
**INDEMNIFICATION AGREEMENT**

I/we \_\_\_\_\_ agree(s) to defend, indemnify, and hold harmless the  
(landowner/applicant/sponsor)

Township of Lee, Allegan County, Michigan, from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from

\_\_\_\_\_,  
(landowner/applicant/sponsor)

by reason of any damage to property, personal injury, or bodily injury, including death, sustained by an person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the Special Event, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the Township of Lee or by third parties or by the agents, servants, employees or factors of any of them.

Special Event Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Landowner Name: \_\_\_\_\_

(if different than applicant)

Landowner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Sponsor Name: \_\_\_\_\_

(if different than applicant)

Sponsor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Date: \_\_\_\_\_